

ENTRY CRITERIA & CONDITIONS

The following Entry Criteria & Conditions have been developed by the City of Norwood Payneham & St Peters to ensure that all participants in the Norwood Christmas Pageant and the general public attending the event remain safe at all times.

The Entry Criteria & Conditions should be read carefully by all participants. By signing the Participant Application Form, you are agreeing to comply with the Entry Criteria & Conditions.

General Conditions

- All vehicles / floats MUST be decorated in a substantially Christmas or festive theme.
- All participants MUST be dressed in a Christmas or festive theme.

Commercial / Business Entries

- Only commercial organisations and businesses that are based within the City of Norwood Payneham & St Peters are eligible to enter the Norwood Christmas Pageant (unless otherwise approved by the Council).
- Any media groups approved to participate in the Pageant should endeavour to provide free promotion of the event. Promotion must be approved by the Council before the event.

Vehicle Entries

- Maximum of four vehicles or floats per Pageant entry (including, eg, decorated cars, trucks, trailers and bicycles).
- Vehicle / float height is to be no greater than 4m and length no greater than 15m.
- No vehicle / float is to have a Father Christmas. Only one Father Christmas will appear in the Pageant, and will be authorised by the City of Norwood Payneham & St Peters.
- Roller blades, skateboards, roller skates and scooters or any similar small-wheeled recreational vehicles are NOT permitted in the Pageant.

Participants and Moving Vehicles

The following special provisions will apply to participants in, or on, moving vehicles of all types:

- No potentially dangerous activities are to be undertaken at any time on any moving vehicle, including jumping on and off the vehicle.
- There must be no standing or sitting on drawbars or between vehicles being towed, at any time.
- All vehicles with persons on board MUST ensure they have high sides to prevent people from falling from the vehicle and where possible, secure hand-rails should be used.
- All chairs/seats MUST be fixed to the vehicle.
- Children on moving vehicles are to be supervised by adults at all times and safety belts/restraints must be used.
- Children are not to be removed, or placed onto any vehicle while the vehicle is moving or during the Pageant; loading and off-loading must only be done in the designated zones.
- Supervising adults must walk with children to ensure that they keep well clear of the vehicle.
- Parents should ensure that children do not wear clothing or costumes that have loose items/pieces as these can become caught in moving mechanisms.

Bicycles and Motor cycles

As the event is held on a closed road, helmets are not essential but they are highly recommended. Please note that a helmet must be worn when the roads are reopened.

Cyclists are not permitted to:

- Weave between vehicles; or
- Interfere with other participants in the Pageant (including bands or walking groups)

Cyclists must ensure that:

- Costume are suitable and safe for the event with no loose items/pieces that could be caught in the wheel of the bicycle.

Handing Out Sweets, Promotional Materials and Other Giveaway Items

Participants acknowledge that the Norwood Christmas Pageant is a community celebration, and not an opportunity for business promotion or blatant advertising. We ask that you respect the following conditions:

- Participants must not hand out any promotional or discount materials, advertisements, product samples or other giveaway items to spectators during the Pageant.
- Participants must not hand out any food or drink (including sweets) to spectators during the Pageant.
- Commercial organisations / businesses must not canvas for direct business sales.

If you wish to hand out promotional material or giveaways during or after the event, please get in touch with the Events Unit. Any request will be subject to prior approval of Council.

No Political/Religious Promotion or Protests

The Norwood Christmas Pageant is a celebration of Christmas and community. Participants who engage in political and/or religious promotion or protest during the Pageant will not be permitted to continue in the Pageant.

No Offensive or Discriminatory Material

- All participants in the Norwood Christmas Pageant are expected to show consideration for others and act in a responsible, respectful and reasonable manner.

The use or distribution of offensive, abusive, discriminatory or threatening material or language will not be tolerated. Any handout material will be subject to the prior approval of the Council (see above regarding handing out promotional materials and other giveaway items).

Animals

If you anticipate having an animal/s as part of your entry, the application to participate will be subject to the prior approval of the Council.

All animals must be on a leash and must be kept under effective control at all times. Animals must not cause a nuisance or safety threat to other participants or members of the public in attendance at the event.

Public Liability Insurance

Commercial Organisations / Businesses:

All commercial organisations and businesses participating in the Pageant must hold public liability insurance for at least the amount of \$20,000,000 for each claim and any other insurances required by any statutory requirement, and must provide the Council with a copy of the certificate of currency with the Participant Application Form.

Other Participants:

Participants who do not hold public liability insurance may be covered by the Council's public liability insurance under the Local Government Association Mutual Liability Scheme.

Indemnity

All participants indemnify the Council against all actions, liabilities, claims or demands which may be brought or made against the Council in respect of any injury, loss or damage resulting from any act or omission of the participant arising out of or in connection with the Norwood Christmas Pageant, except to the extent caused by the negligent act or omission of the Council.

Failure to Comply

Failure to comply with the Entry Criteria & Conditions or other reasonable instructions of authorised Council staff on the day of the event may result in entrants being disqualified from the line-up before or during the Pageant.

Initial inspections of all vehicles and floats will be conducted by the official Pageant Safety Marshal/s prior to commencement of the Pageant. The Marshal/s along the route can also disqualify an entry if it is deemed unsafe or if the activity is detrimental to the wellbeing of the event, participants or members of the public.

On behalf of the City of Norwood Payneham & St Peters,
thank you for abiding by these entry Criteria and Conditions.

We look forward to your participation on the day!